



HYATT
REGENCY

DENVER AT COLORADO
CONVENTION CENTER



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER SHOW.

If you have a special request or need additional equipment, please call 303-486-4878. Email completed form to mmassaro@psav.com

VIDEO/DATA DISPLAY	QTY	PRICE
DVD Player		\$95
LCD Projector		\$480
Blu-Ray Player/Recorder		\$140

AUDIO EQUIPMENT	QTY	PRICE
CD Player		\$80
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$190
Individual Small Powered Speaker (up to 5 people)		\$85
4-Channel Mixer		\$70

ACCESSORIES	QTY	PRICE
Tripod Screens: 5', 6', 7' or 8'		\$90
42"- 54" Rolling Cart w/Black Skirt		\$35

CUSTOM ITEMS	QTY	PRICE
		\$
		\$

MONITORS	QTY	PRICE
32" LCD Monitor (Dual Post Stand, Table Stand, Speakers)		\$260
52" LCD Monitor		\$525
70" Monitor (Dual Post Stand, <small>Please contact PSAV for quote</small> Table Stand, Speakers)		

POWER	QTY	PRICE
120V - 15 AMP		\$125
208V Single Phase - 20 AMP		\$160
208V Three Phase - 20 AMPs		\$170
208V Three Phase - 60 AMPs		\$400
25' AC Cable		\$15
Power Strip		\$15

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.

B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

PSAV at
Hyatt Regency Denver at
Colorado Convention Center
650 15th Street,
Denver, CO 80202

SPECIAL REQUESTS Please add any items not listed above that you require.





PARTNERS IN SHOW™



Credit Card Consent / Security Deposit Form

Property Name: _____

PLEASE FAX COMPLETED FORM TO SECURE FAX NUMBER: 303-486-4314

Credit Card Type: American Express _____ Discover _____ MasterCard _____ Visa _____

Credit Card Number: _____

Exp Date: _____ Security Code _____

Cardholder's Name: _____

(As it appears on credit card)

Cardholder Billing Address: _____ Zip Code (REQUIRED): _____

(Only numeric portion required)

Cardholder email address: _____

Cardholder's Phone Number: _____

Customer Name: _____

(Name as it should appear on the invoice)

Invoice/Order Number(s): _____ Customer PO: _____

(If a PO # is not provided use loc # and Order ID XXXX XXXX)

I, (please print) _____, certify the above information to be true and correct to the best of my knowledge. As the cardholder, I am authorizing the above credit card account to be charged for the attached order and any additional amounts incurred as a result of all show site changes ordered by my representatives and/or place my card on file for Security Deposit purposes in the event of payment default, cancellation fees or damages/losses owed per PSAV Terms and Conditions – See Terms and Conditions.

Signature _____ Date _____